

KOK Edit NEWS

Copyeditors' Knowledge Base

It's easier now to find university degree programs in publishing than it was 20 years ago, so becoming a copyeditor isn't so much the apprenticeship it once was. But there are still plenty of things copyeditors and publishing professionals need to learn that aren't covered in those university courses. They can do Internet searches, which can be time-consuming and sometimes unproductive. Or they can consult the **Copyeditors' Knowledge Base**, found at http://www.kokedit.com/copyeditors_knowledge_base.htm.

Here are just a few of the gems available there, for both copyeditors and those who work with them:

- ♣ Go to http://www.editorsforum.org/what_do_sub_pages/definitions.html for definitions of proofreading, copyediting and its various levels, and other editorial functions.
- ♣ Go to http://www.kokedit.com/sample_project_estimate.pdf for a sample project estimate written by a freelancer for a client.
- ♣ Go to <http://www.bedfordstmartins.com/online/citex.html> for links to various citation styles, including APA, MLA, Chicago, and CBE.

There are plenty more such helpful items in the knowledge base, sorted by section: *The Basics*, *Education and Certification*, *Business Tools*, *Editing Tools*, *Networking*, and *Finding Work*.

If you come across additional links that you think should be included in the knowledge base, please send them along to editor@kokedit.com. You'll be helping publishing professionals everywhere.



This List's for You

Some of the more enjoyable projects *KOK Edit* handled for you in 2004:

- ♣ ***Breaking the Bamboo Ceiling: Career Strategies for Asians*** (trade: business; HarperBusiness)
- ♣ ***Burning Tower*** (fiction; Pocket Books)
- ♣ ***The Cat Fanciers' Association Complete Cat Book***, (trade nonfiction; HarperResource)
- ♣ ***Conquering Your Child's Chronic Pain: A Pediatrician's Guide for Reclaiming a Normal Childhood*** (trade: nonfiction; HarperBusiness)
- ♣ ***Emily Post's Etiquette***, 17th ed. (trade nonfiction; HarperResource)
- ♣ ***Empire of the Wolves***, (fiction; HarperCollins Publishers)
- ♣ ***Go It Alone! The Secret to Building a Successful Business on Your Own*** (trade: business; HarperBusiness)
- ♣ ***Life-Span Development***, 10th ed., student and instructor supplements (college textbook; McGraw-Hill Higher Education)—*in progress*
- ♣ ***The Success Principles: How to Get from Where You Are to Where You Want to Be*** (trade: nonfiction; HarperResource)
- ♣ ***Why Is My Baby Crying? The Parent's Survival Guide for Coping with Colic*** (trade nonfiction; HarperResource)

Many thanks for your business.
KOK Edit wouldn't exist
 without you!

KOK Edit • Katharine O'Moore-Klopf • 15 Hare Lane • East Setauket, NY 11733

phone: (631) 474-1170 • fax: (631) 474-9849 • editor@kokedit.com • <http://www.kokedit.com>

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